



Family Medicine Soin & KHGM
Delineation of Privileges

Applicant's Name

Instructions:

1. Click the Request checkbox to request a group of privileges.
2. Uncheck any privileges you do not want to request in that group.
3. Check off any special privileges you want to request.
4. Sign/Date form and Submit with required documentation
5. Applicants have the burden of producing information deemed adequate by the Hospital for a proper evaluation of current competence, current clinical activity, and other qualifications and for resolving doubts related to qualification of requested privileges.

Clinical Service Chair: Check the appropriate box for recommendation on the last page of this form. If recommended with conditions or not recommended, provide condition or explanation on the last page of this form.

NOTE: Privileges granted may only be exercised at the site(s) and setting(s) that have the appropriate equipment, license, beds, staff, and other support required to provide the services defined in this document. Site-specific services may be defined in hospital or department policy.

This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet. If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

Required Qualifications

Education/Training	To be eligible to apply for core privileges in OUTPATIENT family medicine, the initial applicant must meet the following criteria: Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in Family Medicine or Emergency Medicine.
Certification	Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians or Emergency Medicine by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine.
Clinical Experience (Initial)	Applicants for initial appointment must be able to demonstrate provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months or demonstrate successful completion of an ACGME-or AOA-accredited residency, clinical fellowship or research in a clinical setting within the past 12 months.

**Clinical Experience
(Reappointment)**

To be eligible to renew core privileges in Family Medicine, the applicant must meet the following maintenance of privilege criteria: Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

Additional Qualifications

If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

CORE Privileges - INPATIENT Family Medicine

Description: To be eligible to apply for core privileges in INPATIENT family medicine, the initial applicant must meet the following criteria:

Qualifications	
Education/Training	Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in family practice. Provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months.
Certification	Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in family medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians. <p style="text-align: center;">AND</p> Current ACLS certification is required for INPATIENT privileges
Clinical Experience (Reappointment)	To be eligible to renew core privileges in family medicine, the applicant must meet the following maintenance of privilege criteria: Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.
Additional Qualifications	If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

SOIN	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		INPATIENT Family Medicine Core Privileges
		Admit, evaluate, diagnose, treat, and provide consultation to patients with common and complex illnesses, diseases, and functional disorders of the circulatory, dermatologic, respiratory, renal, endocrine, metabolic, musculoskeletal, hematopoietic, gastroenteric, neurologic, basic psychiatric and genitourinary systems. Admit, evaluate, and provide care to patients in the intensive care setting in conformance with unit policies. Assess, stabilize, and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services. The core privileges in the specialty include the procedures on the below procedure list and such other procedures that are extensions of the same techniques and skills. The core INPATIENT privileges include the procedure list below and such other procedures that are extensions of the same techniques and skills.
		Abscess incision and drainage
		Arterial blood sampling
		Arthrocentesis and joint injection
		Anesthesia limited to local anesthetics and uncomplicated peripheral nerve blocks
		Bladder catheterization
		Blood component transfusion therapy
		Cardioversion, emergent
		EKG interpretation

	Endotracheal intubation
	Epistaxis management including simple cauterization and packing
	External transcutaneous pacing
	Imaging interpretation for plain film radiography
	Laceration repair, simple uncomplicated
	Laryngoscopy, direct or indirect
	Management of uncomplicated closed fractures and dislocations
	Management of basic adult psychiatric care including overdose and withdrawal
	NG/OG tube placement
	Pericardiocentesis, emergent
	Peripheral venous access
	Removal of superficial foreign body from skin, eyes, ears
	Resuscitation
	Skin biopsy and simple excision
	Ventilator management

CORE Privileges - OUTPATIENT Family Medicine

Description: To be eligible to apply for core privileges in OUTPATIENT family medicine, the initial applicant must meet the following criteria:

Qualifications	
Education/Training	Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in Family Medicine or Emergency Medicine.
Certification	Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians or Emergency Medicine by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine.
Clinical Experience (Initial)	Applicants for initial appointment must be able to demonstrate provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months or demonstrate successful completion of an ACGME-or AOA-accredited residency, clinical fellowship or research in a clinical setting within the past 12 months.
Clinical Experience (Reappointment)	To be eligible to renew core privileges in Family Medicine, the applicant must meet the following maintenance of privilege criteria: Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.
Additional Qualifications	If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

NIOS	KHGM	
		Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		OUTPATIENT Family Medicine Core Privileges
		Evaluate, diagnose, and treat disorders of the circulatory, dermatologic, respiratory, endocrine, metabolic, musculoskeletal, hematopoietic, gastroenteric, neurologic, renal, basic psychiatric and genitourinary systems.
		Minor outpatient procedures reflective of their scope of practice
		Order diagnostic tests and services
		Perform history and physical exams
		Visit established patients in the inpatient setting and review the medical record, consult with the inpatient attending providers, and observe diagnostic or surgical procedures with the approval of the attending physician or surgeon

Special Noncore Privileges (See Specific Criteria)

Description: If desired, noncore privileges are requested individually in addition to requesting the core. Submission of certification of clinical competence by program director/department chair and/or evidence of performance of 5 cases required for each individual requesting noncore privileges.

NIOB	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Arterial cannulation
		Biopsy/Cervical
		Biopsy/Endometrial
		Central venous catheter placement, including ultrasound guidance
		Diagnostic Lumbar Puncture
		Flexible sigmoidoscopy
		Paracentesis, abdominal
		Pulmonary Function Testing
		Thoracentesis

Obstetrical and Gynecological Privileges - LEVEL I *

Description: *LEVEL I - Applicable only at Soin Medical Center

Qualifications

Clinical Experience (Initial) Privilege Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment) To be eligible to renew Level I privileges for family medicine in in Ob/Gyn, the applicant must have demonstrated competence and an adequate volume of experience (24 inpatients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation including outcomes for the obstetrical patient. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

NIOS	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Admit, evaluate, diagnose, and non-surgical management of the female patient with common gynecologic and obstetrical problems, for example, abnormal uterine bleeding, infections of the GU tract, benign and malignant neoplasms, sexual assault, menopause and geriatric gynecology, medical diseases during pregnancy, such as hypertension, and ectopic pregnancy. Procedural skills necessary for such care include: gynecological examination, removal of vaginal foreign body, repair of minor vaginal trauma, culdocentesis, cervical biopsy, and polypectomy, IUD insertion and removal. Privileges for D & C for incomplete abortion and diagnostic D & C will be considered by special request based on documented training and/or experience and demonstrated competence.
		Clinical Service Chair (OB/GYN) Recommendations - Privileges
		Recommend all requested privileges
		Do not recommend any of the requested privileges
		Recommend privileges with the following conditions/modifications/deletions:
		Clinical Service Chair Signature/Date _____

Obstetrical & Gynecological Privileges - LEVEL II*

Description: *LEVEL II - Applicable only at Soin Medical Center

Qualifications

Education/Training

Completion of the three-year family practice residency included a minimum of three months or greater obstetrical experience and/or have documented experience for and demonstrated competence.

AND

A supporting letter for those privileges from the director of obstetrical training in the applicant's residency or from the chief of the obstetrical clinical service of the hospital where privileges were previously held.

AND

Demonstrated current competence and evidence of the performance of at least 12 deliveries in the past 12 months.

Clinical Experience (Initial) Privileges Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment)

To be eligible to renew Level II privileges in family medicine in Ob/Gyn, the applicant must demonstrate the following:

Competence and an adequate volume of experience (24 patients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes.

AND

Competency and evidence of the performance of at least 24 deliveries in the past 12 months.

Additional Qualifications

SOIN	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Privileges include all Level I privileges. In addition, care of the obstetrical patient including: evaluation of fetal maturity, feto-placental adequacy, normal cephalic delivery including outlet forceps, exploration of the vagina, cervix and uterus, manual removal of the placenta, episiotomy and repair including fourth degree perineal repair, pudendal and paracervical block anesthesia, fetal monitoring, diagnostic D & C, and D & C for incomplete AB. Selective induction of labor requires consultation. Family physicians requesting LEVEL II privileges should request and identify one or more obstetrician(s) on Active staff who agree to provide consultation. Family physicians will be monitored according to standards currently established for members of the clinical section of Obstetrics-Gynecology. It will be the responsibility of Family Medicine Clinical Service to evaluate its members according to these standards and alter or rescind privileges accordingly.
		Clinical Service Chair (OB/GYN) Recommendations - Privileges
		Recommend all requested privileges
		Do not recommend any of the requested privileges
		Recommend privileges with the following conditions/modifications/deletions:
		Clinical Service Chair Signature/Date _____

Obstetrical & Gynecological Privileges - LEVEL III*

Description: *LEVEL III - Applicable only at Soin Medical Center

Qualifications

Education/Training

Completion of the three-year family practice residency included a minimum of six months of greater obstetrical experience and/or have documented experience for and demonstrated competence.

AND

A supporting letter for those privileges from the director of obstetrical training in the applicant's residency or from the chief of the obstetrical clinical service of the hospital where privileges were previously held.

AND

Demonstrated current competence and evidence of the performance of at least 12 deliveries in the past 12 months.

Clinical Experience (Initial) Privilege Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment)

To be eligible to renew Level III privileges in family medicine in Ob/Gyn, the applicant must demonstrate the following:

Competence and an adequate volume of experience (24 patients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes.

AND

Competency and evidence of the performance of at least 24 deliveries in the past 12 months.

Additional Qualifications

SOIN	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Privileges include Level I & II, and selective induction of labor. Augmentation of labor, pharmacologic inhibition of labor requires consultation. Multiple delivery and breech delivery must be requested and approved individually. Other more specialized privileges may be requested at this level and approved based on documented training experience and demonstrated competence. Family physicians requesting Level III privileges should request and identify one or more obstetrician(s) on Active Staff who agree to provide consultation. Family physicians will be monitored according to standards currently established for members of the clinical section of Obstetrics-Gynecology. It will be the responsibility of Family Medicine Clinical Service to evaluate its members according to these standards and alter or rescind privileges accordingly.
		Clinical Service Chair (OB/GYN) Recommendations - Privileges
		Recommend all requested privileges
		Do not recommend any of the requested privileges
		Recommend privileges with the following conditions/modifications/deletions:
		Clinical Service Chair Signature/Date _____

Circumcision*

Description: *Applicable only at Soin Medical Center

Qualifications

Education/Training	Successful completion of formal training in this procedure or the applicant must have completed hands-on training in this procedure under the supervision of a qualified physician preceptor. Evidence of having performed 2 proctored procedures during training.
Clinical Experience (Initial)	Demonstrated current competence and evidence of the performance of at least 2 procedures in the past 12 months.
Clinical Experience (Reappointment)	Demonstrated current competence and evidence of the performance of at least 2 procedures in the past 24 months based on results of quality assessment/improvement activities and outcomes.

SOIN	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Circumcision
		Clinical Service Chair (OB/GYN) Recommendations - Privileges
		Recommend all requested privileges
		Do not recommend any of the requested privileges
		Recommend privileges with the following conditions/modifications/deletions:
		Clinical Service Chair Signature/Date _____

Administration of Sedation and Analgesia

Description: See Hospital Policy for Moderate Sedation

SOIN	KHGM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
		- Currently granted privileges
		Moderate Sedation

Acknowledgment of Applicant

I have requested only those privileges for which by education, training, current experience, and demonstrated competency I believe that I am competent to perform and that I wish to exercise at Soin Medical Center and/or Kettering Health Greene Memorial and I understand that:

A. In exercising any clinical privileges granted, I am constrained by applicable Hospital and Medical Staff policies and rules

applicable generally and any applicable to the particular situation.

B. Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the Medical Staff Bylaws or related documents.

Practitioner's Signature

Date

Clinical Service Chair Recommendation - Privileges

I have reviewed the requested clinical privileges and supporting documentation and make the following recommendation(s):

<input type="checkbox"/>	Recommend all requested privileges
<input type="checkbox"/>	Do not recommend any of the requested privileges
<input type="checkbox"/>	Recommend privileges with the following conditions/modifications/deletions (listed below)

Privilege	Condition/Modification/Deletion/Explanation

Clinical Service Chair Recommendation - Additional Comments

Clinical Service Chair Signature

Date